

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

- 1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman Wunderlich at 8:30 a.m. on Tuesday, August 13, 2019.
- 1.0.1 Roll Call Trustees Maureen Broderick Nancy Garcia
Present: Jake Mahalik Alicia Morales (arrived 8:35 a.m.)
 Dan O’Connell Mike O’Connell
 Bob Wunderlich
- Student
Trustee Present: Shalma Marin
- Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.
- Pledge Dr. Yolanda Farmer led the Board in the Pledge of Allegiance.
- 1.0.5 Public Comments Chairman Wunderlich indicated that we do not have any requests to speak before the Board this evening.
- 1.1.1 2020-2023 Strategic Plan President Mitchell invited Dr. Randy Fletcher to the podium to update the Board on the 2020 – 2023 Strategic Plan. Dr. Fletcher indicated that he will be updating the Board on the Strategic Plan. We began gathering information in the spring about strategic priorities of the college through five different tasks. We had three different surveys: one from our students, one from the JJC community and one from our staff at Joliet Junior College. We wanted to get feedback about where the strategic direction of the college is going. Along with leadership working with the strategic planning committee, we were able to arrive at the information provided to the Board at their seats this evening. We met in June to go through the SWOT analysis information gathered in the spring. We had in-depth conversations about the vision of the institution, the mission of the institution and our strategic goals. We will be having one more meeting with the strategic planning committee and will be working on each of the strategic goals. At that time we will be developing objectives and tactics under each objective. This will allow us to measure the overall success and progress of each of these goals, which will permit us to update the Board throughout the life of the strategic plan. Dr. Fletcher stated that he will be sharing more information with the Board at the August workshop meeting. The vision, mission and values of the strategic plan were also reviewed with the Board. Dr. Fletcher asked that the Board review the information and if they have any comments to please contact Dr. Mitchell or himself within a week’s time so that those comments could be shared with the committee at their next meeting, Trustee Mahalik was with us at the ground level in developing the three tenants of the strategic plan. Trustee Mahalik commented that he feels it is good to

have a short, concise mission that can be easily recited. Trustee Mahalik thanked Dr. Fletcher for his hard work and for doing such a great job in the development of this strategic plan. Trustee Morales indicated that she would like to see a section on the college being affordable and accessible. When JJC began, it was accessible and affordable to make sure that all students would be able to pursue higher education at Joliet Junior College.

- 1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting.
- 1.3 Special Guests Chairman Wunderlich indicated that we do have a very special guest with us this evening, and asked Trustee Broderick to read the resolution recognizing Mr. Mike Monaghan. Trustee Broderick stated that it is her pleasure to read the resolution honoring the former Executive Director of ICCTA, Mr. Mike Monaghan. Trustee Broderick read the resolution and thanked Mr. Monaghan for being such an outstanding spokesperson and leader for the Illinois Community Colleges. Mr. Monaghan has been a strong guiding force for her as a Trustee and as the JJC representative. President Mitchell congratulated Mr. Monaghan on his retirement and presented him with mementoes from Joliet Junior College. Mr. Monaghan thanked the Board for the recognition. Mr. Monaghan commented that Chairman Wunderlich was on the Board when he was first involved with community colleges and thanked him for his support throughout the many years he has served the college. This Board has been a great support to ICCTA and is the first community college in the world being founded in 1901. He indicated that he appreciates the opportunities that he has had by being involved with community colleges for many, many years. From the time he joined the community college system in 1989, there has been such a big difference with huge growth not only for JJC but for all Illinois Community Colleges. Mr. Monaghan indicated that he is very appreciative of the recognition. Trustee Dan O'Connell moved seconded by Trustee Morales that the Board of Trustees of Joliet Junior College approve the resolution recognizing Mr. Mike Monaghan, former Executive Director of Illinois Community College Trustees Association. The motion carried unanimously. Ayes: Dan O'Connell, Mike O'Connell, Broderick, Garcia, Morales, Mahalik and Wunderlich. Student Trustee Marin favored that motion.
- 1.4.1 - 1.4.3 Retirees Crump, Jorgensen, Pughsley Trustee Mahalik moved, seconded by Trustee Broderick that the Board of Trustees approve the resolutions honoring Retirees' Larry Crump, Ed Jorgensen and Elaine Pughsley acknowledging their loyal and dedicated service to Joliet Junior College. The motion carried unanimously. Ayes: Mahalik, Morales, Dan O'Connell, Mike O'Connell, Broderick, Garcia and Wunderlich. Student Trustee Marin favored the motion.
- 1.4.5 Hispanic Heritage Month Proclamation Dr. Mitchell indicated that we have two students, Sebastian Soto and Sebastian Gonzalez, would be reading the proclamation Hispanic Heritage month. Mr. Gonzalez and Mr. Soto read the proclamation proclaiming the month of September 15 through October 15, 2019 as Hispanic Heritage Month in District 525. Trustee Broderick moved, seconded by Trustee Mike O'Connell that the Board of Trustees of Joliet Junior College approve the proclamation designating September 15 through October 15, 2019 as Hispanic Heritage Month in Illinois Community College District 525. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.
- 1.4.6 Faculty Union Report Mr. Kyle Richardson was present this evening to give the Faculty report as Dr. Bob Marcink, President of the Faculty Union, was unable to attend. Mr. Richardson indicated that the faculty is happy to be back this fall and looking forward to a great semester. Mr. Richardson thanked everyone for all of their hard work on the faculty union contract recently and indicated that they are looking forward to navigating the changes that were

made in the contract that was ratified by the members and approved by the Board. Mr. Richardson stated that he brings greetings and welcome back to all on behalf of the faculty union and wished everyone a great academic year.

1.4.4 Ms. Laurel Dieskow indicated that it has been a quiet summer for the adjunct faculty union. Adjunct Faculty We have our adjunct faculty union dinner coming up this Thursday which we are looking Union forward to very much. There is also a special conference planned for on September 7th for adjunct faculty. This is something new that we have been working with administration to accomplish. Ms. Dieskow feels that there will be a very positive response to the conference. We are looking forward to a good start of the year and welcome back everyone.

1.5.1 Trustee Broderick moved, seconded by Trustee Dan O’Connell that the minutes of the Board of Trustees meeting held on June 12, 2019 be approved as submitted. The motion Minutes carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Marin favored the motion.

1.6 Ms. Tierney stated that she had not received any further communications. Communications

1.7 Trustee Broderick moved, seconded by Trustee Dan O’Connell that the agenda be Agenda approved as presented. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Marin favored the motion.

1.8 Trustee Broderick moved, seconded by Trustee Mike O’Connell that the items Consent identified as consent agenda items be approved. Trustee Morales requested that agenda Agenda items 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.2.6, 4.2.9, 4.2.10, 4.2.11 and 4.2.13. be pulled from the consent agenda.

2.7.1 President recommends approval of reappointment of grant-funded professional staff

2.7.2 President recommends approval of reappointment of grant-funded support and clerical staff

2.8.1 President recommends approval of the compensation study phase II salary increase for eligible part-time non-union staff

2.9.1 President requests acceptance of the report on replacement of full-and part-time classified employees, as presented

4.1 The President recommends approval to pay the listing of bills for the period ending June 30, 2019 as presented

4.2 The President recommends approval to award bids/contracts as follows under Business Services:

4.2.1 Bid-Printing Spring 2020 Registration Guides

4.2.7 Contractual Service-SABA

4.2.8 Contractual Service-Microsoft Premier Services

4.2.12 Sole Source-Purchase of Resale Items for the JJC Bookstore

4.3 Treasurer’s Report

4.4 Financial Report

8.10 Approval and Third Reading Board Policy 1.04.00 Board Conflict of Interest

8.11 Approval and Third Reading Board Policy 1.05.00 Indemnification

8.12 Approval and Third Reading Board Policy 1.80.01 J.D. Ross Extraordinary Service Award

8.13 Approval and Third Reading Board Policy 2.01.07 New Employee Introductory Period (New)

- 8.14 Approval and Third Reading Board Policy 2.01.16 Performance Management (modification # 2.19.00)
- 8.15 Approval and Third Reading Board Policy 2.01.17 Succession Planning
- 8.16 Approval and Third Reading Board Policy 2.02.04 Emeritus/Emerita (modification # 2.20)
- 8.17 Approval and Third Reading Board Policy 2.03.01 Employment at Will
- 8.18 Approval and Third Reading Board Policy 4.02.00 School Calendar
- 8.19 Approval and Third Reading Board Policy 4.04.00 Graduation Requirements
- 8.20 Approval and Third Reading Board Policy 4.22.00 Military Personnel Called for Military Service
- 8.21 Approval and Third Reading Board Policy 9.10 Use of All-Aluminum Beverage Containers (rescind)
- 8.22 Approval and Third Reading Board Policy 11.11.00 Clery Act Compliance
- 8.23 Approval and Third Reading Board Policy 13.03.00 Inventories
- 9.5.1 Review of executive sessions minutes

The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.

4.2.2 Bid

Trustee Broderick moved seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the Bid-Virtualization Infrastructure Replacement. Trustee Morales indicated that she has questions and had sent an email to President Mitchell but still is unclear on this item. Trustee Morales indicated that she was given a ton of information to review seven days in advance of approval of the items. We are being asked to approve contracts costing millions of dollars of taxpayer's money. On this agenda item we only received one bid on a project that will be approximately one quarter of one million dollars in cost, but 703 vendors were notified. Trustee Morales asked for an explanation on the process for this bid item. President Mitchell requested that Mr. Jim Serr, our CIO, explain the specifics of this bid item. Mr. Serr stated that this is a planned replacement of our technology infrastructure that holds about 104 servers that provide mission critical services and applications to our students, faculty and staff. The components of that server platform are anywhere from six to eight years old, so it is at the end of its useful life. We put together a specification for the next generation of that platform that we put out for bid. As you can see from the notes, there were 703 vendors notified, but we only received one bid. The big reason behind this is that CISCO is the manufacturer and they set the pricing for their resellers and partners, which is based on volume of sales done by those resellers and partners. In addition to this, there is a limited number of CISCO resellers and partners that have the expertise, human resources and specialization to sell certain solutions. This particular procurement falls within that category. Because of these two reasons, we only received one bid for this particular solution. Trustee Morales indicated that she is not a tech person and does not understand this area. Trustee Morales asked how often we will be incurring these types of expenses of \$232,000. Mr. Serr stated that this is a one-time expense to acquire the hardware; however, there is annual maintenance attached to almost all of the technology hardware and software that we pay each year. This supports the equipment and if we have any type of malfunction we can get someone here to address those issues. There is ongoing maintenance attached to this and it is part of a larger maintenance program that we have in place for all of our CISCO not just this particular solution. Trustee Morales asked what the annual maintenance cost would be for this item. Mr. Serr commented that typically we pay just under \$100,000 for a CISCO smart net agreement which is part of all of the CISCO equipment that we have on campus. Mr. Serr stated that list price of the equipment in this bid is nearly \$500,000, so we are receiving a very large discount to the list price. This discount is in part to being in higher education and because of the reseller

that we deal with for this equipment receives a very good discount from CISCO because of their purchasing volume. Trustee Morales stated that the equipment being replaced is eight years of age and asked if we will be looking to replace it again in eight years. Mr. Serr indicated that the equipment being replaced is between six to eight years of age. The replacement equipment in this bid has a typical life span of five to seven years. We do everything we can to get the most use out of every investment that we make and are nearing the eight year mark on much of the equipment. Trustee Mahalik commented that is very ancient in the technology field. Trustee Broderick asked if this equipment request was put into the budget. Mr. Serr replied that everything that we buy is planned and budgeted for at the college. Trustee Broderick stated that she feels this has already been discussed and planned for during budget planning discussions and we should be able to move on. Trustee Morales indicated that even if it is in the budget, she will ask questions. President Mitchell indicated that all of the items are annually built into our operations budget. These are costs associated with conducting college business, to continue with providing support for our infrastructure, internal and external for equipment related to our academic programming for services. President Mitchell stressed that each of these items are always built into the budget. Trustee Morales commented that when the budget is not working well we raise tuition and that is her concern. We need to stay within the budget and work with the resources we have so that when we are in a bind or the state doesn't pay, we are within budget. We can't use this as a scapegoat by saying it is in the budget. We should look at our budget to see if we really can afford it because we also have a lot of debt that we have to pay and this is the reason for all of the questions. Trustee Broderick stated that we are then testing the expertise of our administration and she does not want to demean any of our senior leaders or staff. Trustee Morales commented that this is the Board's job. Trustee Broderick stated that the Board is a Policy Board. We do not have the background in higher education or finance and we should be talking to President Mitchell with our questions and concerns. Trustee Morales stated that Trustee Broderick was right, but as an elected official who represents the community that voted for her for this position, she will ask whatever question she deems necessary- thank you Trustee Broderick. Trustee Broderick indicated that we are a policy making Board of Trustees. Trustee Morales commented that we also have fiduciary responsibilities and called upon Chairman Wunderlich. Trustee Broderick indicated that perhaps additional classes are needed to better understand the role of a Trustee. Trustee Morales stated that was demeaning and called upon Chairman Wunderlich. Trustee Morales commented to Chairman Wunderlich that he was permitting this to happen and she looks to him for leadership. As Trustees we all have an opportunity to come and sit at the table and ask questions and none of us have expertise and that is why we hire people to do their jobs; however, we do have the right to question things. We have a fiduciary responsibility regarding college expenses. Trustee Broderick stated that there was a lengthy email that the Board received which provided the answers to all of the questions that Trustee Morales already asked administration. Trustee Morales commented that she still had questions. The motion carried. Ayes: Broderick, Garcia, Mahalik, Dan O'Connell, Mike O'Connell and Wunderlich. Nays: Morales. Student Trustee Marin favored the motion.

4.2.3
Consortium
APC-Refresh

Trustee Broderick moved, seconded by Trustee Morales that the Board of Trustee of Joliet Junior College approve the Consortium-APC Refresh. Trustee Mike O'Connell asked if consortium means additional community colleges in one group. President Mitchell indicated that a consortium would be multiple institutions or through the state of Illinois which typically provides a very good discount on services or goods. There are times, because of our size, we are able to purchase goods cheaper and our purchasing area does a very good job of knowing which way we should go to achieve lower pricing. It is very strategic and President Mitchell stated that she is very proud of the good work that our team continues to do. Trustee Morales indicated that one of her questions was just addressed concerning the consortium members, but wanted to confirm that the

savings is \$80,000 - \$90,000 over a four year span. Mr. Serr stated that it was over a five year span. Attorney Buck commented that the other great thing about using the consortium for purchases is that they do the work for the pricing so the college does not incur costs for going out to get pricing on their own. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.

4.2.4 Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Consortium Joliet Junior College approve the Consortium-Campus Police Vehicle Purchase. Trustee Campus Police Morales indicated that she would like to know if there is any way that we can wait to purchase this vehicle, which is \$25,000. President Mitchell commented that we typically look at all of our fleet vehicles on an annual basis and it is built into the budget. All of our vehicles are reviewed and we look at several different areas before we recommend a replacement. Trustee Morales indicated that she sees we have seven vehicles and are down one. President Mitchell stated that was campus police vehicles and not all of our vehicles on campus. Trustee Mahalik stated that we are obviously having issues with a vehicle, thus the reason for replacement. Chief Comanda stated that we are actually down two vehicles as one is retired because of mechanical issues and the other one will have 100,000 miles very soon, is 11 years old and we have been putting quite a bit of money into this vehicle over the last few years. Trustee Mahalik commented that we obviously maintain our vehicles, but this vehicle is costing more to maintain than it is worth. Chief Comanda stated that we typically replace a vehicle every other year and the last vehicle was paid for out of the fines account, so it did not cost the college anything. Trustee Morales asked how soon a request would be made to replace the other vehicle, since it was noted that we are down two vehicles. Chief Comanda commented that they are hoping to replace it later this year with money from the fines account. Trustee Morales inquired if our automotive area could do the repairs. Chief Comanda indicated that they do the repairs, but we still have to pay for the parts. The motion carried. Ayes: Broderick, Garcia, Mahalik, Dan O'Connell, Mike O'Connell and Wunderlich. Nays: Morales Student Trustee Marin favored the motion.

4.2.5 Trustee Broderick moved, seconded by Trustee Mike O'Connell that the Board of Consortium Trustees of Joliet Junior College approve the Consortium-Fire Protection System Maintenance. Trustee Morales commented that this is an expense of almost \$102,000 Fire Protection System for the next two years and asked if it was for over a two year period. Trustee Morales indicated that this is part of a consortium as in the prior agenda item and asked if we had a savings amount on this item because of the consortium. President Mitchell indicated that it is over a two year period and that there would be a savings, however, to know the actual dollar amount would mean that we would have to go out for bids on the item. Because of the deep discounts afforded to the consortium it would be hard for a competitor to give us better pricing. President Mitchell indicated that if we know we can do better with pricing, we do go out to bid, The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion,

4.2.6 Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Consortium Joliet Junior College approve the Contractual Service-Education Advisory Board (EAB). Contractual Service Trustee Morales indicated that we are being asked to approve almost \$163,000 for a service to help us retain students. Trustee Morales commented that we still are not doing well in terms of retention, particularly to the African American student body and asked how can we use this service to help us with retention. It is a lot of money and it is noted that it was expensed for the last three years in the amount of \$162,500 and she is unsure of the value in this expense. President Mitchell requested that Dr. Farmer address this issue. Dr. Farmer commented that the college received a \$2 million Title III grant and

within that grant we made a commitment that we would invest in an early alert system. So we have invested in the early alert system and have used starfish in the past but now we are using Grades First. Dr. Farmer indicated that during her presentation in April we talked about the importance of faculty and staff utilizing the system to better serve our students. Just as a reminder, the college is not paying for this service, rather it is funded through the Title III grant. Trustee Morales asked if this grant is for two years and what are our plans for this service after that time. Dr. Farmer stated that we are hoping that our new ERP will have an early alert system embedded into this new infrastructure as was noted in the notes in the packet. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.

4.2.9 Contractual Service Republic Services Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the Contractual Service-Republic Services. Trustee Morales indicated that this cost is going from \$28,000 to \$50,000 and asked for an explanation on the increase. President Mitchell requested that Mr. Rob Galick respond to the question. Mr. Galick indicated that we are in the middle of a five year contract that started in fiscal year 15. Since that time we have brought on line a significant amount of square footage in the form of new buildings. So the cost increase is a result of JJC adding more buildings and additional square footage. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.

4.2.10 Contractual Service Yami Vending Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the Contractual Service-Yami Vending (Correction). Trustee Morales indicated that this is for the vending machine expense with an annual cost of \$28,000 and in reviewing the information from vendors she is wondering if we may have had a better deal with Canteen as opposed to Yami. Mr. Galick commented that this is not an expense, rather it is a revenue item. Our contract expired and we went out to bid for vending machines to be placed on our campuses and in turn the college receives a revenue from the company. This item was approved by the Board a few months ago; however, there was a typo in the write up so this is basically correcting the approved information. Mr. Galick commented that even with the typo, Yami vending is still the best choice based on the commission percentage as well as the amount of revenue the college received. Trustee Morales commented that the institutional support is \$10,000. Mr., Galick stated that the \$10,000 is in addition to the 35% commission. Trustee Morales stated that she now understands the reason for choosing Yami. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.

4.2.11 Sole Source Nelnet Trustee Broderick moved, seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the Sole Source-Nelnet. Trustee Morales indicated that she would like to make sure that the Nelnet service we are using for processing our payments will be compatible with our upcoming new system and would we want to consider bids for this service. Mr. Galick indicated that this is a service that provides the student the opportunity to set up payment plans. This is significantly integrated with our colleague system, but it can be integrated into the new system. However, we will need to study this further to see if it is the most cost effective alternative and if it is the best option from the student services standpoint. So this is an extension of the existing agreement until we get to the point after the ERP system is up and running and we will make a decision at that time. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich.

4.2.13 Trustee Broderick moved, seconded by Trustee Garcia that the Board of Trustees of Joliet

Sole Source Smarter Services, LLC Junior College approve the Sole Source-SmarterServices, LLC. Trustee Morales asked if this was a software. President Mitchell indicated that it was a software for on-line learning. Trustee Morales asked if we find that this software is helping our students be more successful. President Mitchell indicated that she would like to defer this question to Dr. Fletcher. Dr. Fletcher commented that the Pathway institution, the college readiness, is as the tip of what we want to do to help us move the needle on readiness. On-line learning and on-line credit hours measure almost 10 percent of our total credit hours. We must have an accurate measure in terms of readiness for our on-line learners for the classes they take. If we do not have an accurate readiness measure, it will not help our students with retention and success. We are one of the leaders in the state and perhaps in the nation in terms of our readiness for on-line learning. Trustee Morales indicated that as a former employee of the college she is very much aware of below level math and reading for some of our students. Trustee Morales commented that as she is reminded, she is not an expert in this area, but wondered if this is a service that will help the students that test below the minimum qualifications get through the zero classes quicker. Dr. Fletcher stated that this is not a service that would be used for pre-college coursework, rather for credit classes on-line. Dr. Fletcher commented that we would be happy to pass on information on what we are doing in the developmental education classes. We have had a very successful SOAR program which gets students ready for college credit classes quickly. We have made great strides in the college readiness area and it has been a campus-wide effort. Trustee Morales indicated that she is asking questions because she does not know what is being recommended for approval and is trying to make sure that we have services in place to help our students. Trustee Morales stated that she now understands that this is a service for our on-line learners and asked if we have something in place to help our students that are taking zero credit hour courses. Dr. Fletcher stated that we do have our early alert system and we have co-requisite which means that the student enrolls with a developmental class as well as with a college credit course. This has been redesigned and is a pathway to success. The ICCB continually looks to JJC on how redesign pre-college and developmental education to make sure that we have a fast track for student success. Dr. Fletcher indicated that he would be happy to share the data with Trustee Morales. Trustee Morales thanked administration for the information and for allowing her the ask questions because if she does not know she will be asking questions. Trustee Morales commented that she is sorry if people here are annoyed and that we have to work a little and stay a little longer, but that is what these Board meetings are for since we no longer are meeting twice a month. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.

6.0 Board Business Trustee Broderick indicated that she would like to thank our senior leadership team for what they do for Joliet Junior College, along with Dr. Mitchell. Trustee Broderick stated that she, as well as the other Board members, do not want to be micromanaging the staff and thanked them for answering the questions that Trustee Morales has asked. Trustee Broderick stated that she felt we had enough knowledge to understand this information. Even though we ask questions, Trustee Broderick stated that she would like the leadership team to know that we appreciate and respect your leadership and your education and your recommendations to the Board. We should listen to all of you and move forward in a positive direction and thank you. Trustee Morales stated that she seconds that and is sure that the team is not feeling disrespected, as we are just asking some questions.

7. & 8. There were first and second board policy readings in the packet.

9.1 Foundation Trustee Broderick requested that Ms. Kristi Mulvey give the Foundation Report this evening. Ms. Mulvey reported that: The JJC Foundation has made available \$180,000 to

Report

provide a completion scholarship program to aid part-time students to become full-time. All 450 Foundation scholarships were put on students account by the first drop date of July 10th. This past fiscal year my team raised 3.87 million dollars in annual contributions. We are up 2.7 million dollars from last year. We will be celebrating the milestone of reaching 25 million dollars in assets. You were all sent an invitation for the dinner on September 5th please rsvp and let us know if you are able to celebrate the success of the JJC Foundation with us. We are preparing to mail out an appeal targeted to alumni to raise additional funds for our high school merit scholarships. As you know there are 29 total merit scholarships awarded from our 26 feeder high schools each year for an incoming freshman. Each award is \$3200. Last Friday we hosted our annual party on the patio thanking employees and alumni employees that are Foundation donors. We provided root beer floats and snacks as a welcome back for Fall. We had a successful Athletic Golf Outing on July 12 at Inwood Golf Course. Over 100 golfers participated in the event. Thanks to the board of trustees members that participated. Lastly, we want to give you plenty of notice to start training walk or run in our annual Haunted 5K Run which is coming up October 27th. Ms. Mulvey reminded the Board that in their packet they will see information on the Foundation each month. The next Foundation Board meeting will be held on Wednesday August 21st at 7:30am.

9.2 ICCTA Report

Trustee Broderick indicated that the ICCTA executive committee had their executive planning retreat in Marion, Illinois on August 1-3 with our new Executive Director, Jim Reed. The retreat was two days and 26 members were present. Some of the things that were discussed were: overview of goals for 2019-2020; establishment of a dues committee due to a concern of reserves; development of additional strategic planning ready for the next fiscal year; surveying our 40 new trustees and those who commit on their goals for their respective institutions and our association as a whole; develop a social media presence like never before; develop a celebratory plan for our 50 years of community colleges as the best system in the nation; 2020's national convention will be in Chicago and hopefully we will have our Trustees present as transportation will be minimal as we can commute back and forth; plans to improve trustee education and leadership with innovative topics and professional presenters; development of outside revenue for ICCTA; engaging our new executive director with his goals and directives in taking ICCTA to new levels of leadership; re-initiate an evaluation process for our executive director complete with objective criteria to establish the success in achieving goals and expectations; and we will also be reinitiating our own Board's self-evaluation to determine how true we are to our mission and objectives. We also discussed legislative updates as follows: overview of property tax reform; funded and unfunded K-12 mandates; pension reform-initiative to address Tier 2 inequities; early college-different from dual credit-will be starting in 9th grade; continued focus on diverse vendors with legislation to require aspirational goals of 20 percent of professional services dedicated to minorities and female vendors; lawmakers will be paying more attention on this issue to lawyers, architects, construction in the minority vendors issue and the Governor expects colleges to show greater effort in reach these goals.

Mr. Curt Odefield updated the executive committee on things that the President's will be reviewing. They are: easier methods for reverse transfers; addressing emergency issues such as shortage of teachers; dual credit; developmental education; placement excludes for-profits from MAP grant formula; and the five new community college presidents. We also received an update from the executive director of Illinois Community College Board, Dr. Brian Durham. Dr. Durham indicated that: Governor Pritzker is requiring high school students to complete the FAFSA form before exiting high school and the system worked to stop the remediation bills.

ICCTA will be doing another survey, but this time it will be in print form and returned to

ICCTA. Our Board did not respond well to the survey and Trustee Broderick indicated that she is hopeful that all of Joliet Junior College's Trustees will respond to the upcoming survey. The next ICCTA meeting will be September 13 and 14, 2019. The national leadership conference for ACCT will be in San Francisco October 16-19, 2019. If any of our Trustees would like to be ambassadors at this conference, please let Trustee Broderick know as she is the ACCT Illinois Representative.

Trustee Morales commented that when we go to these conventions they are very professional and we learn a great deal from them. We as Trustees, should also be on our best behavior and stated that Trustee Broderick embarrassed us at the last convention with a comment she made that was being recorded. Trustee Morales stated that as our representative, please watch what you say and how you say it at these conventions because you represent the entire JJC community. Trustee Broderick stated that she is very defensive of that statement because the comment was a general comment for all and if Trustee Morales took it personally, it must be affecting her personally. Trustee Morales indicated that people came to her and asked if she was from JJC and is she from your school. It was embarrassing and Trustee Morales commented that we should behave as professionals at these conferences. Trustee Broderick stated that we can continue that type of behavior at the board meeting table as well.

9.3 Student Trustee Report Student Trustee Marin indicated that she would like to share the following report this evening; however, due to summer break it will be short. The 35th annual adult education commencement event was held on June 20th and noted that the prior year she was one of these students. Student Trustee Marin commented that the Workforce Education helps the community in so many ways and that her Mom and cousin were taking English classes at the City Center Campus. Student Trustee Marin reviewed the welcome week schedule beginning August 21st. President Mitchell stated that Shalma's speech was excellent at the graduation ceremony and was truly inspirational and very well received. Trustee Mahalik requested that the welcome week schedule be forwarded to the Board of Trustees.

9.4 Buildings & Grounds Committee Trustee Mike O'Connell indicated that the committee met before the meeting tonight and that this will be his last buildings and grounds committee report as he has been replaced with Trustee Mahalik. There were no bids to discuss this month. We will begin work on the solar panels on September 12th with connection to the building in December and completed by January 9, 2020. The capital bill of \$19.8 million has been approved by the state and we will continue work at the City Center Campus with removal of the fenced in area. Red Cross has contacted the College for permission to bring in a trailer which will occupy a couple of parking spaces and will be filled with supplies for a major emergency. There will be no cost to the College. The Mayor of Lockport approached President Mitchell regarding a \$30,000 project called the Star Makers Park which they would like JJC to contribute to in the amount of \$3,000. President Mitchell indicated that there is already a Star Makers Park located in Mokena and they are looking to expand into the Lockport area. JJC has been very active in the Lockport community so Mayor Steve Streit reached out to President Mitchell concerning this endeavor. The College's \$3,000 will be used to contribute to the feasibility study. This will be a new center that will house entrepreneurial types of initiatives, as well as academic classrooms so we can help teach and train the community on some of the business aspects. There will be many different opportunities available at the facility, such as a restaurant and we talked about partnerships with our culinary arts program. This is a great way to help support our community. President Mitchell indicated that as more information becomes available she will share it with the Board. Trustee Mike O'Connell updated the Board on project statuses.

9.5
President's
Report

President Mitchell indicated that she would like to welcome everyone back and she would like to share a few highlights that happened during the break.

Congresswoman Lauren Underwood met with community college presidents within her district on Tuesday, July 2. At this meeting she took the time to gather information about our local needs, to help her prepare for federal level discussions in support of community college students. At the federal level, topics continue to: ensure annual increases to maximize Pell grants; seek support for short-term workforce education programs to be considered for Pell grant eligibility; simplify the FAFSA filing form and process; and, reject any forms of risk sharing that diverts community college resources from serving students requiring assistance.

On July 30, Joliet Junior College was presented a Certificate of Recognition by State Senator, Sue Rezin for being a member of the Grundy County Economic Development Council's Summer Internship Program. This program has grown since 2013, now serving 42 high school students selected in 2019, who are receiving on-the-job training at 15 companies. Thank you to Amy Murphy, Brenda Large, and Chief Comanda for hiring our summer interns.

Thank you to Workforce Services of Will County for your continued support of Joliet Junior College and our residents. Because of this great partnership, I am able to highlight a recent success of our partnership and read an article that celebrated a success story on one of the students from the program who graduated with honors from JJC with an AAS degree in computer aided drafting.

Also being passed around are copies of the new directories for Romeoville and Grundy County. Highlighted are the marketing / advertising pieces created by Dr. Mike Hernandez and his team, focusing on both our Romeoville and Morris campuses.

Last but definitely not least, I would like to thank everyone at JJC who was involved in our recent Higher Learning Commission (HLC) site visit. On August 2, I received the college's formal approval letter which highlights their acceptance of the April site team's report for JJC, and our placement on the Standard Pathway. As you may recall, JJC has been accredited since January 1, 1917, so this is wonderful news! Our next full assessment is set for FY 2024.

Tomorrow morning I will deliver my fall address to the campus community, beginning at 9:00 a.m. in the Event Center. For those interested, Chief Comanda will hold our annual active shooter drill on Thursday afternoon, beginning in the U Building Conference Center at noon.

President Mitchell introduce Ms. Kelly Rogers, who is her new executive assistant, and welcomed her as a member of the team. President Mitchell indicated that she would like to wish Trustee Mike O'Connell a belated Happy Birthday who celebrated his birthday in July!

9.6
Chairman's
Report

Chairman Wunderlich indicated that the Board has their committee assignments in front of them this evening and hopes the Trustees are happy with the decisions that he made. Chairman Wunderlich stated that we need to discuss the time of the August 28 Board Workshop. We can have it in the morning again or go back to the evening. Trustee Morales and Trustee Garcia indicated that the evening works better for them with their schedules. Chairman Wunderlich stated that we will stay with the evening for the August Board Workshop. Trustee Broderick commented that we may want to consider alternate reps under a couple of the Board committees in the event the Trustee assigned is unable

to attend the meeting, Chairman Wunderlich commented that Trustee Broderick will be the alternate rep for the Foundation and he will be the alternate rep for the ICCTA/ACCT in the event Trustee Broderick is unable to attend.

- Closed Session Trustee Broderick moved, seconded by Trustee Dan O'Connell that the Board of Trustees of Joliet Junior College go into closed session (9:55 a.m.) under open meetings act 2 (c) 2. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.
- Return to Open Session Trustee Broderick moved, seconded by Trustee Garcia to return to regular session of the Board of Trustees of Joliet Junior College at 10:15 a.m. A voice vote was taken and carried unanimously. Student Trustee Marin favored the motion.
- 10 Adjourn Trustee Broderick moved, seconded by Trustee Garcia for the meeting to adjourn at 10:15 a.m. A voice vote was taken and carried unanimously. Student Trustee Marin favored the motion.